

# Clayburn Middle School Parent Advisory Council

Clayburn Middle Library Learning Commons  
November 23, 2022

## **ATTENDEES –**

Jen B., Corina R., Michelle W., Tracey L., Tanya K., Shannon R., Courtney S., Evelyn W., Kristie A., Heather Reid. (Principal), Nicolas Cochrane. (Vice Principal)

## **CALL TO ORDER –**

Jen, Chair, called the meeting to order at 7:07pm.

## **ACKNOWLEDGEMENT –**

We acknowledge that the Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the long standing relationships that Indigenous Nations have to this land, as they are the original caretakers. We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as respectful relationships with Indigenous communities through our teaching and community engagement.

## **APPROVAL OF OCTOBER 26, 2022 PAC MEETING MINUTES –**

Motion to approve the PAC Meeting Minutes from October 26, 2022 as written by Corina, seconded by Tanya. The motion is passed without opposition.

## **PRINCIPAL'S REPORT** – (provided by Heather Reid)

### Informational Items:

- 1) Volleyball has wrapped up - moving into basketball season for grade 7 & 8 - Gr. 8 started, Gr. 7 to follow
- 2) Term 2 explorations have begun
- 3) Staff met with our Assistant Superintendent Nathan Ngieng
- 4) Skating for each POD has been completed
- 5) Reminder of Chat & Connect - opportunity for parents to meet with Debra Cameron (Clayburn's mental health liaison). Meetings are the first Friday of the month from 9-10am
- 6) New school board trustee affiliated with Clayburn is Preet Rai.

### School Activities:

- 1) Halloween fashion show
- 2) Grade 6 immunization took place - thank you to Corina & Shannon from PAC for their support
- 3) All Indigenous students attended Science World to take part in the Sacred Journey activity
- 4) Remembrance Day assembly held on Nov. 9
- 5) Professional Development Day held on Nov. 10, staff was immersed in learning about the new report cards and the Neurological Effects of Trauma
- 6) We held a term trivia contest and 3 students won 2 Abby Canucks tickets for Dec. 3 game
- 7) World Cup Day today
- 8) Grade 6 students visited Maan Farms

### Discussion Items:

- 1) Clayburn Connections - first meeting held on Nov. 22, met with students from each grade to get feedback
- 2) FSA completion - Grade 7 students took part in this. It's a foundational skills assessment on Numeracy & Literacy. Written assessment will come home after report cards.
- 3) MDI Administration - For Grade 8 students

## **TREASURER'S REPORT** – (provided by Tracey Lamoureux)

### → General Account:

- ◆ Opening balance on Oct. 27, 2022 was \$2,593.35
- ◆ Closing balance on Nov 23, 2022 was \$2,593.35 (no activities this month)
- ◆ Will need to purchase more cheques. Tracey will draft a request to purchase cheques

### → Gaming Account:

- ◆ Opening balance on Oct. 27, 2022 was \$22,398.78
- ◆ Closing balance as of Nov. 23, 2022 was \$22,398.78 (no activities this month)

## NEW BUSINESS –

- Winter Celebration (Jan. 26) - will reach out to Mr. Aaron Long to see if PAC support is needed
- Toy & Food Drive:
  - ◆ Toy Drive (led by Leslie B. and her POD) will take place first week of December
  - ◆ Food Drive (by Cougar Crew) will take place in the last week of November
  - ◆ No PAC support is needed
- Staff Appreciation Luncheon
  - ◆ Will take place on December 14 in the LLC
  - ◆ Previously approved budget amount of \$1,000
  - ◆ Tanya will be in charge of ordering food and setting up and will enlist a few parents to help
- December Cougar Crew Events - teachers will reach out to PAC if additional help is needed
- Teacher Requests -
  - ◆ Jas Piche (Gr. 7):
    - Requested Hallway community building supplies. \$500 per hallway  
**PRE-APPROVED**
    - Requested Board games & craft supplies for her POD. Total \$300. **DENIED**
    - Requested “showing gratitude” supplies. Total of \$225.00 (Tracey motioned, Jen 2nd) **APPROVED**
  - ◆ Rita Rasti (Gr. 8): requested supplies for SEL. Total of \$174.01 (Jen motioned, Tanya 2nd) **APPROVED**
  - ◆ Colleen Moffat (Counselor): requested comfy chairs, lamps, etc. **DENIED**
  - ◆ Samantha McDaniel (LLC): requested pinnies. Total of ~\$2,000.00 (Tanya motioned, Evelyn 2nd) **APPROVED**
  - ◆ David Jones (Gr. 8): would like to start a badminton club. Requesting funds to purchase rackets, birdies, etc. Total of \$1,000.00 (Kristie motioned, Corina 2nd) **APPROVED**
  - ◆ Amanda Pelley (Gr. 6): requesting funds to purchase Indigenous culture supplies. Total of \$400. **DENIED**
  - ◆ Doug Williams (LLC): requested books for the school library. Total of \$1,000. (Jen motioned, Michelle 2nd) **APPROVED**
  - ◆ Christie Fehlauer (Gr. 6) requested noise canceling headphones (16 pairs) & Michelle Olson (Gr. 8) also requested noise canceling headphones (50 pairs). PAC has decided to combine the two requests. Total \$1,249.50. (Corina motioned, Shannon 2nd) **APPROVED**

- ◆ Jennifer Cal (Gr. 6): requested floor lamps (x5), bean bag lounge chairs (x6). Total of \$712.09. **DENIED**
- ◆ Mariko Carlisle (Gr. 8) requested t-shirts (x55) for Cougar Crews to wear to school wide events. Total of \$660. (Tracey motioned, Shannon 2nd) **APPROVED**
- ◆ Sarah Strocel (Gr. 6): requested board games for her classroom. Total of \$200.00 **DENIED**
- ◆ Rebecca Wyse (Gr. 6):
  - Requested blank cards and envelopes. Total \$163.94. (Tracey motioned, Jen 2nd) **APPROVED**
  - Requested supplies for a Chess Club. Total of \$229.43. (Tracey motioned, Tanya 2nd) **APPROVED**
- ◆ Ryan Gleesen (Tech Club): requested t-shirts, mugs, etc. Total of \$1,734.97 **DENIED**
- ◆ Clarissa Neufeld (Home Economics) requested portable white boards also for Cougar Crews. Total \$250. (Tracey motioned, Shannon 2nd) **APPROVED**
- ◆ Aaron Long (Music/Band):
  - Requested transportation cost for the Jazz Band Trip to Victoria. Total of \$2,600 **(The PAC will fund \$2,500 per previously approved budget)**
  - Requested 16" bass drum, bass drum stand, etc. for the Drumline. Total of \$1,587.00 **DENIED**
- ◆ Shawn Harvey (Art Club): requested supplies for the Art Club. Total of \$300.00 (Jen motioned, Michelle 2nd) **APPROVED**
- ◆ Heather Reid (Principal): requested popcorn maker and supplies. Total of \$800.00 (Tracey motioned, Jen 2nd) **APPROVED**

## OLD BUSINESS –

→ Grade 6 vaccinations - thank you Corina and Shannon for your help!

## NOMINATIONS / ELECTION OF VACANT PAC POSITION –

- Social Media Liaison Coordinator: If you or know someone that is interested in this position, please contact the PAC @ [clayburnpac@gmail.com](mailto:clayburnpac@gmail.com)
- PAC Chair -
  - Our current PAC Chair Jen Bernier is stepping down
  - Shannon R. has been appointed by Corina R. (Vice Chair), Tracey L. (Treasurer), and Michelle W. (Secretary) to be the New PAC Chair.

## **ADJOURNMENT –**

There being no further questions or discussions, the PAC meeting was adjourned at 8:36pm. Motion to adjourn by Jen B., seconded by Michelle W., the motion is passed and the meeting is adjourned.

The next PAC Meeting will take place on January 25, 2023 @ 7:00pm in the Library Learning Commons (LLC).