

# Clayburn Middle School Parent Advisory Council Annual General Meeting

Clayburn Middle Library Learning Commons  
June 5, 2023

**ATTENDEES** – Shannon R., Corina R., Tracey L., Michelle W., Margaret C., Tara L., Elizabeth Smoes (new Vice Principal in September), Heather Reid (Principal), Nicolas Cochrane (Vice Principal)

**CALL TO ORDER** – Shannon (Chair), called the meeting to order at 7:02pm. Quorum has been met for this meeting.

## **ACKNOWLEDGEMENT –**

We acknowledge that the Abbotsford School District is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the long standing relationships that Indigenous Nations have to this land, as they are the original caretakers. We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as respectful relationships with Indigenous communities through our teaching and community engagement.

## **ACCEPTANCE OF THE APPROVED 2022 AGM MEETING MINUTES –**

The meeting minutes from the 2022 AGM have been accepted as it had been approved at the June 22, 2022 meeting.

## **ANNUAL REPORT –**

- 1) Chair Report - N/A
- 2) Financial Report:
  - a) Gaming Account: ~\$1,200 remaining in the account
  - b) General Account: after the year end luncheon expenses, ~\$1,500 remaining in the account
  - c) Gaming grant application for next school year has been completed and submitted
- 3) DPAC Report - N/A

## **ELECTION OF NEW PAC EXECUTIVES FOR THE 2023/2024 SCHOOL YEAR –**

The election nomination was opened to all parents. Anyone that is interested to be part of the executive can contact the PAC (through PAC email). All the nominees will have to be present at the AGM for the nominations to be valid. The PAC positions include Chair, Vice Chair, Treasurer, Secretary, Social Media Liaison, DPAC Representative, and Special Events Coordinator.

At this time, all current PAC executives have stepped down from their roles.

Nominations for PAC Executives for the 2023/2024 school year:

- a) Chair - **Shannon Rose** was nominated by Tracey Lamoureux & Corina Rochon and has accepted the nomination. Since there were no other nominations made at this time, Shannon Rose was declared Chair by acclamation for the 2023/2024 school year.
- b) Vice Chair - **Tara Lawrence** was nominated by Shannon Rose & Michelle Waddell and has accepted the nomination. Since there were no other nominations made at this time, Tara Lawrence was declared Vice Chair by acclamation for the 2023/2024 school year.
- c) Treasurer - *currently VACANT for the 2023/2024 school year.*
- d) Secretary - **Corina Rochon** was nominated by Shannon Rose & Michelle Waddell and has accepted the nomination. Since there were no other nominations made at this time, Corina Rochon was declared Secretary by acclamation for the 2023/2024 school year.
- e) Social Media Liaison - **Michelle Waddell** has volunteered to step in as the Social Media Liaison.
- f) DPAC Representative - **Shannon Rose** has volunteered to step in as the DPAC representative.
- g) Special Events Coordinator - VACANT

The Clayburn Middle PAC Executives for the 2023/2024 school year are as follow:

**Chair** - Shannon Rose  
**Vice Chair** - Tara Lawrence  
**Treasurer** - VACANT  
**Secretary** - Corina Rochon  
**Social Media Liaison** - Michelle Waddell  
**DPAC Representative** - Shannon Rose  
**Special Events Coordinator** - VACANT

The following members of the PAC executives will hold signing authority for the PAC bank account that are held at Envision Financial Credit Union for the 2023/2024 school year: Shannon Rose, Tara Lawrence, Treasurer (once someone is appointed).

## **ADJOURNMENT –**

There being no further questions or discussions, the annual general meeting was adjourned at 7:33pm. Motion to adjourn by Shannon R., seconded by Michelle W.. The motion is passed and the meeting is adjourned.

The next PAC meeting will be our final PAC meeting for this school year and will take place on Wednesday, June 21, 2023 at 7:00pm.