

**Clayburn Middle School
Parent Advisory Council**

Clayburn Middle Library Learning Commons
May 22, 2024

ATTENDEES

Shannon R (chair), Corina R. (secretary), Tara L. (vice chair), Michelle L., Heather Reid, (Principal), Elizabeth Smoes, (Vice Principal)

REGRETS

Stefanie F., Nadine C., Paul Luongo (Vice Principal)

CALL TO ORDER

Shannon, Chair, called the meeting to order at 5:06pm.

LAND ACKNOWLEDGEMENT –

We acknowledge that the Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and the Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

PRINCIPAL'S REPORT – provided by Heather Reid

Please see attached

Additional notes from report:

- Heather will be moving to Abbotsford Middle School in the Fall
- Reg Gabriel will be the new principal at Clayburn Middle School
- Track & Field Day – May 27th, starts at 8:00am
- Year End BBQ's
 - o Grade 6 – Wednesday, June 26th
 - o Grade 7 – TBD
 - o Grade 8 – Thursday, June 27th
- Parent support requested to assist with Grade 6 and Grade 8 BBQ, to allow staff to spend time with the kids. If interested in helping, please reach out to PAC.

APPROVAL OF MINUTES

Shannon moved that the PAC meeting minutes from April be approved as written. The motion is seconded by Tara. **The motion is passed without opposition.**

TREASURER'S REPORT

Gaming Account:

Account balance as of last meeting: \$11,410.09	
Deposits: \$0.00	Withdrawals (cheques written): -\$0
NEW account balance: \$11,410.69	

General Account:

Account balance as of last meeting: \$2822.66	
Deposits: \$205.00	Withdrawals (cheques written): \$0.00 • No pending cheques
NEW account balance: \$3027.66	

- **Shannon moved to approve the additional \$43.50 for Kona Ice (budgeted \$1500). Seconded by Corina. Approved without opposition**

OLD BUSINESS

1. Social media - moved from FB page to a group
 - need to relay info to parents
2. Year end staff appreciation luncheon - June 19th
 - Bar Burrito will be providing lunch
 - A couple of PAC parents will be helping
3. BC gaming grant application
 - Waiting for Stefanie to confirm application
4. BCCPAC AGM & Conference
 - Occurred over May 4th & 5th
 - Shannon in attendance

NEW BUSINESS

1. Succession planning
 - Corina and Michelle both leaving the school next year
 - Will need to recruit for more executive members
1. Change June meeting date
 - Will just have one meeting date in June, AGM and general meeting will be held on the same day
 - AGM to take place June 18th at 7:00pm
2. Public budget meeting - June 18 6pm at school board office
3. DPAC update
 - AGM - May 23 7pm at school board office

- Parent night series – Mental Health Awareness – May 29th 7:00pm to 8:30pm at Clayburn Middle School

OPEN FLOOR

- Assuming there will be no Spring bookfair
- School Track & Field on May 27th at Rotary
- District Track & Field on June 7th at Rotary
- Cell phone administrative policy is drafted, consultation occurring, will be approved in June Board meeting

ADJOURNMENT

There being no further questions or discussions, the PAC meeting was adjourned at 5:47pm. Shannon moved to adjourn, seconded by Michelle, the motion is passed and the meeting is adjourned.

The next PAC Meeting & AGM will take place on June 18th, 2024 @ 7:00pm in the Library Learning Commons (LLC).



Clayburn Middle School



Principal: Mrs. Heather Reid
Vice-Principal: Mrs. Elizabeth Smoes
Vice-Principal: Mr. Paul Luongo

Office Staff: Mrs. Debbie Horsman
Mrs. Marcia Janzen

Principal's Report May 22, 2024

Informational Items

- 1) Admin updates
- 2) Thank you for immunization support

School Activities

- 1) Entrepreneur fair (POD E/G) on May 10
 - a. \$300 Children's hospital
- 2) AMEA Night of Music/Jazz/Grade 8 honour band/Merrit Music presentation
- 3) UFV practicum students
- 4) Professional development day
 - a. Whistler ATU
 - b. Anti-Racism workshops
 - c. Thinking classrooms
- 5) Special Interest Day
- 6) Red Dress Day
- 7) Grade 6 write
- 8) Floating Classroom/Indigenous Adventure Park
- 9) Rugby district finals

Discussion Items

- 1) 2024-2025 Clayburn budget
- 2) Transition updates
 - a. 734 registered for September
 - b. Open house – grade 6 – May 30
 - c. Parent request – June 10-15
 - i. Learning style
- 3) Track and field day – May 27
- 4) Year-end BBQs
 - a. Grade 6
 - b. Grade 7
 - c. Grade 8 – June 27