

**Clayburn Middle School
Parent Advisory Council**

Clayburn Middle Library Learning Commons
September 25, 2024

ATTENDEES

Shannon R. (chair), Tara L. (vice chair), Stefanie F. (Treasurer), Melissa T., Nadine C., Emily K., Reg Gabriel (Principal), Elizabeth Smoes, (Vice Principal) and Paul Luongo, (Vice Principal)

REGRETS

CALL TO ORDER

Shannon, Chair, called the meeting to order at 7:05pm. Quorum met.

LAND ACKNOWLEDGEMENT

We acknowledge that the Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and the Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

PRINCIPAL'S REPORT – provided by Reg Gabriel

Please see attached
Additional notes from report:

- Reg provided a short introduction of who he is.
Short notes:
 - Ultimate Frisbee Coach
 - Abbotsford local
- Reg provide notes on some new positions in the school and changes to education prep.
- Clayburn Chronicles – watch your emails and will be posted to the PAC FB page.

APPROVAL OF MINUTES

Shannon moved that the June PAC general meeting minutes be approved as written. The motion is seconded by Emily. **The motion is passed without opposition.**

Shannon moved that the AGM meeting minutes from June 18, 2024 be approved as written. The motion is seconded by Emily. **The motion is passed without opposition.**

TREASURER'S REPORT

General Account:

Account balance as of last meeting: \$3,027.66	
Deposits: \$0	Withdrawals (cheques written): \$1,342.78
NEW account balance: \$1,684.88	

Gaming Account:

Account balance as of last meeting: \$8,679.79	
Deposits: \$33.59	Withdrawals (cheques written): \$6,100.09
NEW account balance: \$2,613.29	

Shannon to check into whether PAC can assist in funding tournament fees for extra curricular sports from the BC Gaming grant.

Shannon moved that the 2024/2025 budget be approved as written. The motion is seconded by Stef. **The motion is passed without opposition.**

OLD BUSINESS

1. Executive and Committee vacancies
 - Secretary position remains vacant
 - Special Events Coordinator remains vacant

NEW BUSINESS

1. Constitution & Bylaws amendments
 - Notice of Constitution and Bylaws amendments will be mailed out to all families prior to the October meeting
 - Amendments will be voted on at the next meeting
2. Gaming Grant
 - Staff have been requested to email PAC all requests for BC Gaming funds. Requests will be voted on at the general meeting on November 27.
3. Donation requests
 - Request for donations will be set up soon on SchoolCash. Clayburn is a non-fundraising school and we rely solely on donations from families to run fund events that do not qualify for BC Gaming grant money.
4. Meet the Teacher Night
 - September 26, 2024 from 5:30-7:00pm. Tara and Shannon to be at the PAC table for any parent questions.

5. World Teachers' Day

- October 5, 2024, however we will celebrate our teachers on October 4. PAC to gift each teacher with a gift card from Pastry Portal.

6. Immunizations

- Grade 6 and missed Grade 7s
- PAC to provide juice and cookies – looking for 2 parent volunteers to assist in handing out juice and cookies. Date to TBA. Please email PAC if you would like to help.

7. DPAC update

- Meeting September 26, 2024 @ 7pm at the SBO
- Superintendent Nosek will be the special guest with a welcome back speech. Trustee Wilson will also be in attendance.
- Parent Night series – Current year lineup is currently being finalized. Stay tuned for updates.
- BCCPAC membership has been renewed and paid for by the School District

OPEN FLOOR

- Stefanie Friend announced her resignation as Treasurer. An official letter to the chair to follow. Treasurer position is currently vacant.

ADJOURNMENT

There being no further questions or discussions, Shannon moved that the PAC meeting be adjourned at 8:14pm. Seconded by Tara. The motion is passed.

The next PAC Meeting will take place on October 23, 2024 @ 7:00pm in the Library Learning Commons (LLC).



Clayburn PAC

Date/Time: Sept 25, 2024 @ 7:00 PM **Location:** Library Learning Commons

Land Acknowledgement

We acknowledge the Abbotsford School District is located on the traditional and unceded territory of the *Semá:th* First Nation and Mathxwi First Nation. With this, we respect the longstanding relationships that indigenous Nations have to this land, as they are the original caretakers.

Who is the new Principal?

Focus on: • School Goals • Collective Teacher Efficacy • What gets kids running to school?

Clayburn-Middle School Goal: How do we create a school culture that fosters inquiry-based learning with an emphasis on student voice including social emotional well-being while celebrating student success?

3 goal areas at Clayburn:

#1 Inquiry based learning – Teachers incorporate more inquiry-based projects.

#2 Equitable student voice and social emotional wellness – Teachers add social / emotional time in the day, focus on the Middle Years Instrument (MDI) survey data and try to increase our scores.

#3 Academic Success – Improve literacy through the Vernon Reading Comprehension Assessment and improve numeracy through the math SNAP assessment.

2024-2028 Strategic Plan

Student Success **Optimized Resources** **Engaging Opportunities** **Progressive Workforce**

Student Success

Our students are engaged, challenged and prepared for a lifetime of success.

Our Goals:

- Improve student success in literacy.
- Improve Early Learning.
- Improve student sense of well-being.
- Improve student success in numeracy.
- Improve core competencies so students can achieve career/life goals.
- Improve graduation rates.

ADD 2 new key leadership positions:

A new Math-Dept. Head and a new English Language Arts Department Head

- All Math teachers and All ELA teachers meet 2x / month to talk about assessment data to discover student learning gaps and address those gaps:
 - SNAP and/or other teacher designed assessment
 - Vernon and/or other teacher chosen assessment
- Collaborative effort known as “Collective Teacher Efficacy” – highest ranked intervention that a school can do to improve student learning.
- Using “pre” and “post” data to discuss growth or struggling areas and share best practices among teachers. Plan to tackle the learning gaps and refine approach to learning gaps as time passes.

ADD The Clayburn Chronicle to keep information current for Families:

- Weekly (almost) School Newsletter send digitally
- Pictures of engaged students
- Sharing information about school activities

Clayburn Middle School PAC
Proposed Budget
June 30, 2025

	<u>GENERAL</u>	<u>GAMING</u>	<u>TOTAL</u>
REVENUE			
Donations	1,850.00		1,850.00
Gaming grant		14,200.00	14,200.00
	1,850.00	14,200.00	16,050.00
EXPENSES			
Gaming		14,200.00	14,200.00
World Teacher Day	370.00		370.00
Instructional Support Staff Appreciation Day	230.00		230.00
Teacher Luncheon - Christmas	1,000.00		1,000.00
- Year End	0.00		0.00
Teacher Budget - \$100/teacher +4 expos	0.00		0.00
Administrative Assistant's Day	100.00		100.00
Principal & Vice Principal Appreciation Day	150.00		150.00
	1,850.00	14,200.00	16,050.00
Net Surplus	0.00	0.00	0.00