

**Clayburn Middle School  
Parent Advisory Council**

Clayburn Middle Library Learning Commons  
October 23, 2024

**ATTENDEES**

Shannon R. (chair), Tara L. (vice chair), Emily K., Kendra D., Reg Gabriel (Principal), Elizabeth Smoes, (Vice Principal) and Paul Luongo, (Vice Principal)

**REGRETS**

**CALL TO ORDER**

Shannon, Chair, called the meeting to order at 7:07pm. Quorum met.

**LAND ACKNOWLEDGEMENT**

We acknowledge that the Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and the Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

**PRINCIPAL'S REPORT** – provided by Reg Gabriel

- Disc golf is starting up – thanks for the support (Andrew)
- Thanks for the continuing support for the Clayburn Ice Skating sessions (David) – a couple skating field trips this week.
- School Assessments – Vernon, SNAP, FSA gr. 7. – mostly completed – some classes finishing up.
- Reg put a call out in Clayburn Chronical for some extra noon-hour volunteers, and so far, 5 have put their name forward.
- Mrs. Harvey is off sick and we're trying to get staffing in place for that.
- Mr. Williams has been a little sick and we've got an experienced replacement for him in place.
- Feeding Futures is a new lunch program in Abby schools (all districts) and we have some students benefiting from that.
- Clayburn is a well-oiled machine of activity
- Volleyball is nearing the end of the regular season. Gr. 7 girls, Gr 8 boys and girls.

## APPROVAL OF MINUTES

Shannon moved that the September PAC general meeting minutes be approved as written. The motion is seconded by Emily. **The motion is passed without opposition.**

## TREASURER'S REPORT

General Account:

Opening balance: \$1,684.88	
Deposits: \$0	Withdrawals (cheques written): \$360.00
Closing balance: <b>\$1,324.88</b>	

Gaming Account:

Opening balance: \$2,613.29	
Deposits: \$14,340.00 (2024/25 Gaming grant)	Withdrawals (cheques written): \$0.00
Closing balance: <b>\$16,953.29</b>	

## OLD BUSINESS

- Executive and Committee vacancies
  - Secretary
  - Treasurer
  - Special Events Coordinator

## NEW BUSINESS

- Executive Appointments
  - Secretary – Kendra Deglan has been appointed as Secretary for the remainder of the 2024/25 school year
  - Treasurer - Emily Kasper has been appointed as Treasurer for the remainder of the 2024/25 school year
  - Special Events Coordinator remains vacant
- Change in Signing Authority
  - Emily Kasper and Tara Lawrence are to be added to signing authority. Stefanie Friend and Corina Rochon are to be removed from signing authority. Shannon Rose will remain as a signer.

3. Constitution & Bylaws amendments

- Notice of Constitution and Bylaws amendments were emailed out to all families on October 9, 2024
- No changes to the proposed amendments were brought forward prior to the meeting or at the meeting

**MOTION:** Shannon moved that the proposed changes to the Clayburn Middle PAC Constitution and Bylaws be accepted as presented. Seconded by Tara. Motion passed without opposition.

NOTE: Due to the change in our bylaws, quorum is no longer met for this meeting. PAC business that requires voting can no longer be conducted at this meeting.

4. Gaming Grant

- Gaming grant requests are coming in. Reg will remind staff to get their requests in by the November 22 deadline. Requests will be voted on at the general meeting on November 27.

5. DPAC Update

- Next meeting is October 24, 2024 @ 7pm on Zoom
- Deputy Superintendent Nathan Ngieng will be the special guest, as well as Board Vice Chair Trustee Preet Rai
- Parent Night Series
  - i. Session #1 – Mental Health with a focus on Anxiety presented by middle school mental health clinicians Debra Cameron and Gabriel Canal – November 4, 7pm at W.A. Fraser in the LLC
  - ii. Session #2 – Learning Supports in our Schools presented by Michelle Gehring, Director of Instruction, Learning Support Services – November 19, 7pm at WJ Mouat in the LLC

6. Joint Partner Meeting

- Tara and Kendra will attend on behalf of the PAC with Reg

**OPEN FLOOR**

- Nothing further brought forward

**ADJOURNMENT**

There being no further questions or discussions, Shannon moved that the PAC meeting be adjourned at 7:46pm. Seconded by Tara. The motion is passed.

The next PAC Meeting will take place on November 27, 2024 @ 7:00pm in the Library Learning Commons (LLC).